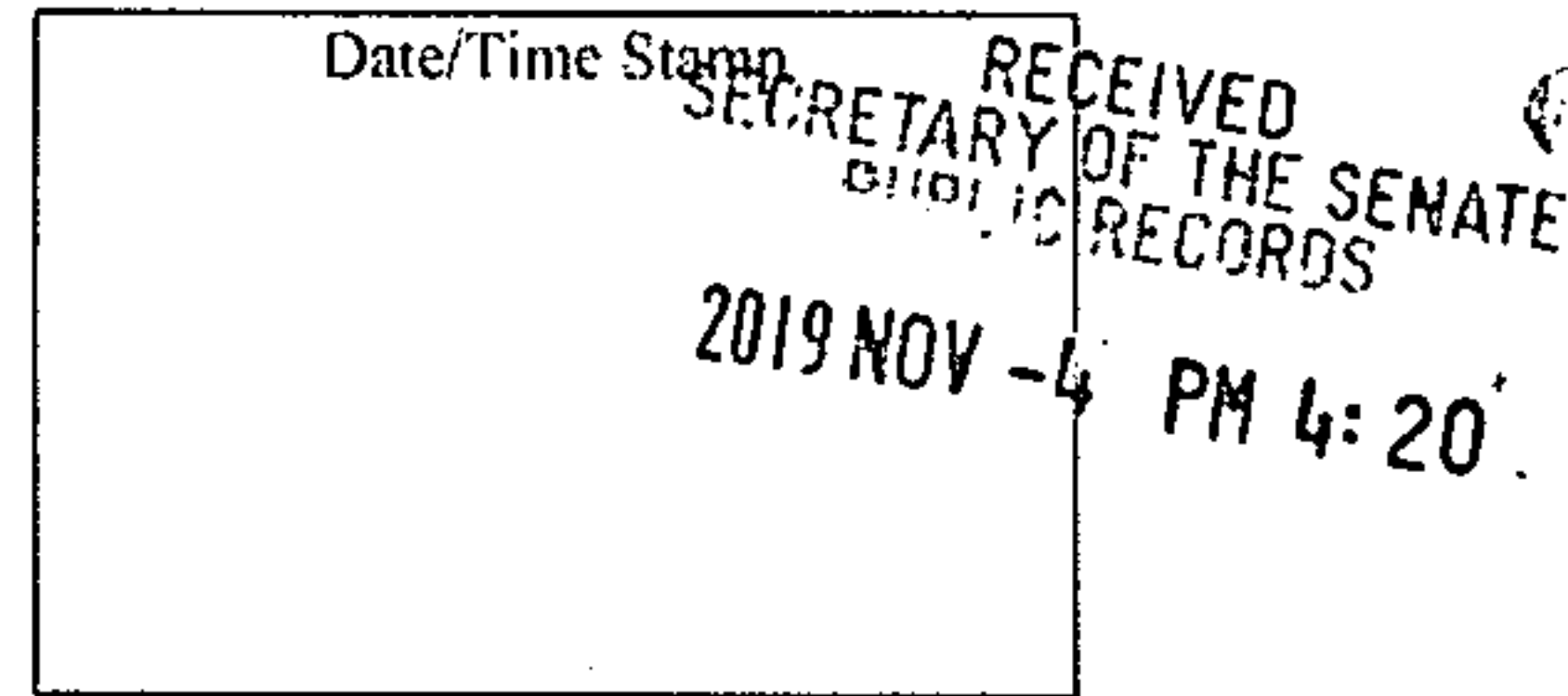


COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION



Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Michael Callesen

Employing Office/Committee: Senate Committee on Foreign Relations

Travel Expenses Paid by (List all sources): The Heritage Foundation

Travel Date(s): October 10-11, 2019

Description/Title of Attached Forms: Employee Post-Travel Disclosure of Travel Expenses (Form RE-2)

Purpose of Amendment (describe the reason for amending original submission): On my initial submission, I accidentally left blank the section titled "Provide a description of all meetings and events attended".

The attached Form RE-2 includes a response to that section.

11/04/2019

(Date)

Michael Callesen

(Signature of Traveler)

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

Post-Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building**.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): The Heritage Foundation

Travel date(s): October 10-11, 2019

Name of accompanying family member (if any): None

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$100.00 - 32 passenger coach bus	\$96.00	\$93.15	\$5.00 - George C Marshall Museum ticket
<input checked="" type="checkbox"/> Actual Amount				

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	None	None	None	None
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): On October 10, we attended a tour of the Marshall Museum. Then, we informally met with our groupmates to discuss our negotiating strategy for the conference the next day.

We had dinner at the Southern Inn Restaurant that night. The next day, we conducted our simulation of the Yalta Conference, and then departed Lexington for DC.

11/04/19
(Date)

Michael Callesen
(Printed name of traveler)

Michael Callesen
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

11/04/19
(Date)

James E. Riosh
(Signature of Supervising Senator/Officer)